



How can YOU recognize outstanding service today?

Do it with an OTM!

<http://otms.nrhh.org>

What is an OTM?

An OTM, or “Of-The-Month” is an award written by students and/or staff members to recognize a person/group or program/event for outstanding service and leadership in the residence halls.

When should I write an OTM?

Anytime you want to recognize someone for what they do in the residence halls! You can nominate a hard-working resident or stakeholder, or recognize a program/event that went really well! You can make an OTM for any occasion to show how great our campus is and award those who deserve it!

What do I write an OTM about?

There’s a whole list of categories you can use to help you decide what OTMs to write! You can write about a program (Program Category) or a person/group (General Category). Look below to see all the different options to choose from.

OTM Categories

General Category

Advisor
Community
Desk Attendant
Executive Board
Faculty/Staff
First Year Student
Organization
RA (PA, CA, LA ,NCO)
Spotlight
Student

Program Category

Community Service
Educational
Diversity
Social

So how do I do it?

Easy! Just follow these 5 simple steps!

1. Log on to <http://otms.nrhh.org>.
2. If you don’t already have an account, create one using the “Create Account” link on the mid-left side of the page.
3. If you don’t want to create an account, click either “General Category” or “Program Category” under *Submit OTMS* on the top left side of the page. Use the category list below to decide which you need.
4. Fill out your information under the “nominator” side of the page. Then fill out the information for the person, group, or event you are nominating on the “nominee” side of the page.
5. Fill in the boxes below that with the details of the person, group, or event and why they should be awarded. Then click submit! Easy as that!

National Residence Hall Honorary
University of Missouri

1170 Center Hall
(573) 884-7285
umcreslifnrhh@missouri.edu
<http://reslife.missouri.edu/nrhh>